

APPLICANT DETAILS

Full Name	
Postal Address	
Email Address	
Phone Contact	
Preferred mode of delivery	<input type="checkbox"/> Email <input type="checkbox"/> Mail

PROPERTY OWNER DETAILS - (If different from applicant)

Full Name	
Postal Address	
Phone contact	

PROPERTY DETAILS

Location Details	<input type="checkbox"/> Honiara <input type="checkbox"/> Auki <input type="checkbox"/> Tulagi <input type="checkbox"/> Noro Area:.....
Lot Number	<input type="text"/> Parcel Number <input type="text"/>
Type of Property Ownership	<input type="checkbox"/> Fixed Term Estate <input type="checkbox"/> Temporary Occupancy License <input type="checkbox"/> Customary Land
Type of Customer	<input type="checkbox"/> Domestic <input type="checkbox"/> Commercial
Types of Service	<input type="checkbox"/> New Water <input type="checkbox"/> New Wastewater <input type="checkbox"/> Meter Separation

INFORMATION REQUIREMENT

The property owner is required to provide the following certified land documents and proof of Identification:

- Fixed Term Estate Document (FTE) from the registry office within the Ministry of Lands
- Temporary Occupancy License (TOL)
- Customary Land Ownership Titles (PE)
- Topographic Map
- Business Certificate
- Property Owner Consent Document
- **Any of the following** [Passport Bio-Data Page | Driver's License | NPF Card | Voter ID Card]

TERMS AND CONDITIONS

Property Owner / Tenant hereby agrees to:

1. Comply with provisions of the Solomon Islands Water Authority Act 1993, and other legislation and policies governing the Authority.
2. Solomon Water's requirements for New Water and Wastewater Service.
3. Pay the required survey and service fees for the connections requested.
4. Not sell water to any other person or connect any other household or business to the water supply line.
5. Meet the cost of locating, removing, bypassing or avoiding any obstruction or other utility service encountered during the installation of the new connection or associated equipment.
6. Bear the cost of relocating the meter or service line as requested.
7. Not allow any meter tampering, illegal bypass or theft of water and report this to Solomon Water if discovered.
8. Inform Solomon Water of any changes of mail or email and phone number of the person or company responsible for receiving monthly bills.
9. Allow an officer of Solomon Water to enter the property for the purpose of reading the meter, inspecting the work performed on the property in relation to this application and for any future meter reading, inspection or maintenance.
10. Be responsible for safe keeping of all meters and equipment provided and fixed at my residence/business by Solomon Water and bear any loss or penalty due to illegal connection or damage to any meter or other equipment while it is fixed at my residence/business.
11. Pay the monthly charges for water and wastewater used within the given billing period.
12. Inform Solomon Water at least two weeks before premises are vacated.
13. Provide a business certificate if applicant is a commercial property owner.
14. Pay for reconnection, penalty and other fees as stipulated by Solomon Water.
15. Allow Solomon Water employees to read the water supply meter regularly. Should the meter not be accessible, an estimate will be provided.

These clauses only apply to the property owner:

16. In the event whereby my tenant vacates the premises without settling the outstanding arrears, I will be responsible for settling any arrears with Solomon Water.
17. Be responsible for ensuring my tenant settles outstanding arrears before vacating my premises.
18. Provide proof of the transfer of title document in the event that I am the new property owner, but property not yet registered in my or my business name.
19. Provide a consent letter indicating the tenant is applying on my behalf for new service.

APPLICATION DECLARATION

By signing below, I declare that I fully understand the terms and conditions for water and wastewater supply services:

Property Owner:

Name: _____ Signature: _____

Witness:

Name: _____ Signature: _____

Date: ____/____/20____

Tenant:

Name: _____ Signature: _____

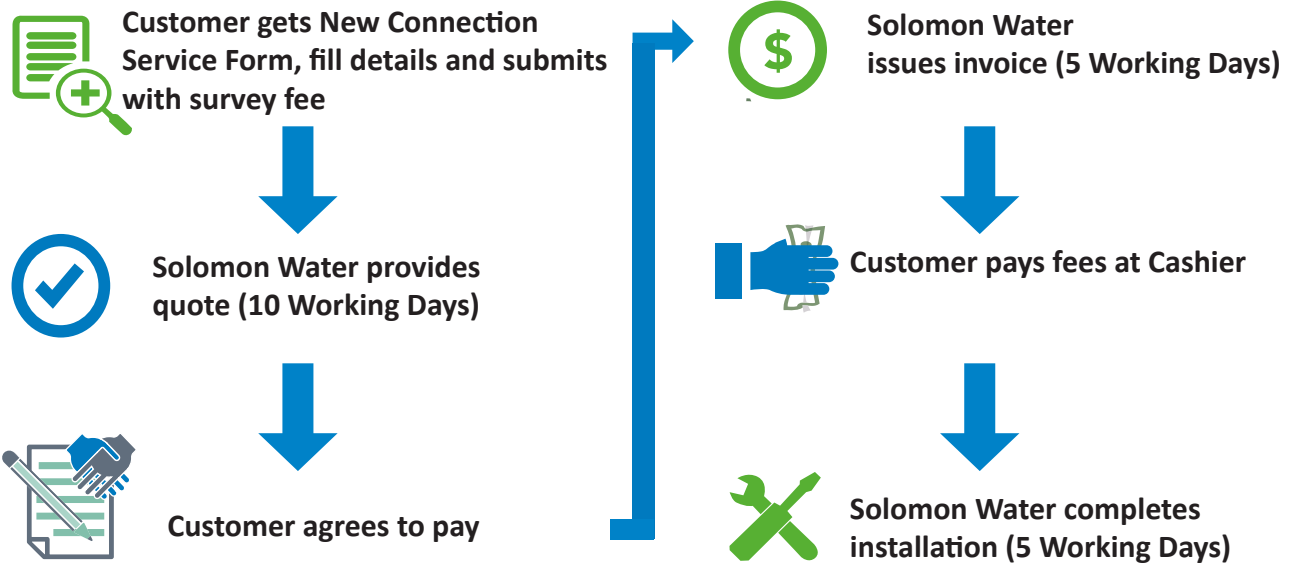
Witness:

Name: _____ Signature: _____

Date: ____/____/20____

Note: Terms and conditions are subject to change. Any changes will be notified via public notice in the major Solomon Islands newspapers and will appear on Solomon Water's website. Changes will also be available at the Customer Care Centre in Commonwealth Street, Honiara and Noro, Tulagi and Auki.

New Water Service Connection Process will take up to 4 weeks to complete.



Customer Check list: Before submitting this form, please ensure all relevant fields are filled and attach the required documents.

- | | | | | | |
|--|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Certified Land Documents:
(FTE, TOL, PE) | <input type="checkbox"/> | Topographic Map: | <input type="checkbox"/> | Contact Details: | <input type="checkbox"/> |
| Signed Application: | <input type="checkbox"/> | Survey Fee Receipt: | <input type="checkbox"/> | Proof of identification: | <input type="checkbox"/> |
| Business Certificate:
(Commercial Property) | <input type="checkbox"/> | Property Owner
Consent Document: | <input type="checkbox"/> | | |

Office Use:

Lodgement Date		Neighbouring Meter ID	
Application Number		Neighbouring Account Name	
DMA Code		Neighbouring Account Number	
Longitude (Easting)		Latitude (Northing)	
What3words			